

- e) operations and maintenance – grants for capital projects such as the airport, facilities, construction projects


The THECB Character of Work section covers three activities defined below—basic research, applied research, and development.

- a) 4A = Basic research is undertaken primarily to acquire new knowledge without any particular application or use in mind.
- b) 4B = Applied research is conducted to gain the knowledge or understanding to meet a specific, recognized need.
- c) 4C = Development is the systematic use of the knowledge or understanding gained from research directed toward the production of useful materials, devices, systems, or methods, including the design and development of prototypes and processes.

The THECB Selection Process covers two areas defined below – peer reviewed and other.

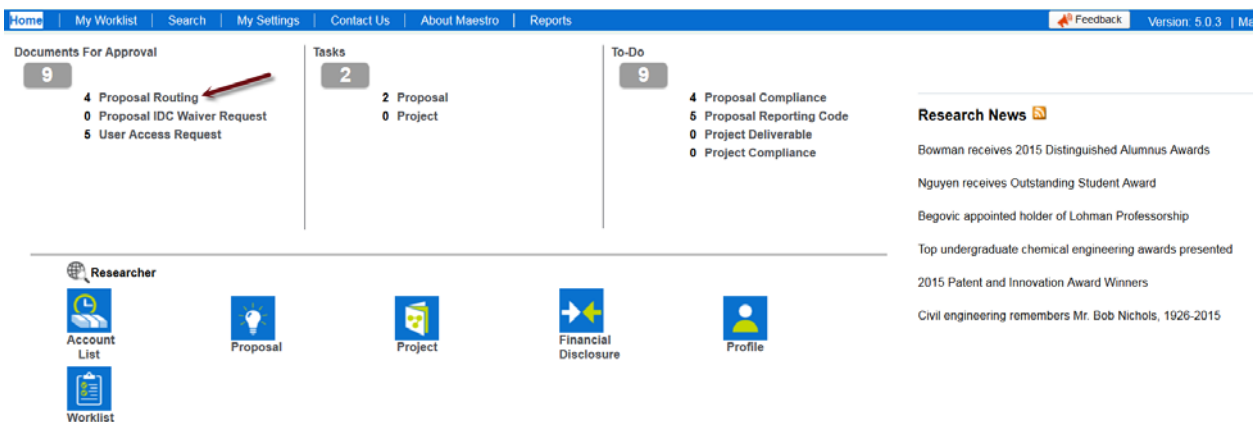
- a) 5A = COMPETITIVE, PEER-REVIEWED – Proposal is submitted to sponsor and will be competitively reviewed and evaluated with other submissions before an award is made.
- b) 5B = NEGOTIATED OR OTHER – Funding or contract has been awarded to PI without competitive submission of proposal and review by the sponsor.

The THECB areas of special interest section is intended to provide information on expenditures in areas of special interest to the public. You should only complete this section if your research is for one of the areas listed. Special Interest area will not apply to all proposals.

Click the complete ( Complete) icon when done to remove the item from the home page To-Do list.

4.2.4 APPROVING PROPOSALS

Proposals awaiting approval will appear in the Principal Investigator’s Documents For Approval listing on the home page.



Click the 'Proposal Routing' hyperlink to navigate to your work list to view the associated proposals that need approval. Click the description hyperlink to open the proposal review screen. Review the proposal information by scrolling down to view each section of information.

General Info

Displays proposal general information including:

- Title
- Sponsor
- Principal Investigator
- Lead Organization
- Administrative Organization
- Project Begin and End Dates
- Total amount requested
- Indirect Cost Information
- Checkbox indicators to denote if Cost Sharing, Budget Split, IDC Waiver, Compliance Issue, Conflict of Interest, or Subrecipient Items exists on the proposal
- Proposal Administrator contact information

Personnel

Displays proposal personnel such as Principal Investigators, Co-Investigators, Other Personnel, etc.

FCOI Status

Displays financial conflict of interest information for applicable proposal personnel.

Compliance

Displays any compliance items associated with the proposal.

Routing Package

Hover your mouse over the Document and click the document name to open the routing package.

IDC Waiver Request

Displays IDC Waiver information such as Sponsor, IDC rate allowed, IDC rate requested, etc. if applicable. *Note that this menu item only appears if there is an IDC waiver request associated with the proposal*

Budget Split

Displays budget split among System Member and Department if applicable. *Note that this menu item only appears if there is a budget split associated with the proposal.*

Cost Sharing

Displays cost sharing information if applicable. *Note that this menu item only appears if there is cost sharing associated with the proposal.*

Subrecipient

Displays subrecipient information if applicable. *Note that this menu item only appears if there are one or more subrecipients associated with the proposal.*

Reporting Code

Displays NSF and THECB reporting information.

Routing History

Displays routing history information. Click on Routing Status hyperlink to see more information for a particular route.

Notes

Display all notes associated with the proposal. Any user who has security access to the proposal may create a note. Notes are viewable by all users who have view security access to the proposal.

Routing Action

This is where the routing approver approves the proposal by clicking on the Approve icon located on the bottom left of the screen.